DON Hierarchy Level 3/4/5 (Agent) Setup

Purchasing CPP (DON) Bank 8203

Government Services

Or mail request to:
U.S. Bank Government Services
200 South Sixth Street – EP-MN-L25C
Minneapolis, MN 55402
Email: CPSDONAC@usbank.com

Reporting levels

Level 1: 47163 Level 2: 00017 Level 3: _____ Level 4: _____ Level 5: _____ Command DoDAAC: _____
(5 digits) (1 letter and 5 numbers)

Financial system: ☐ DAI ☐ Navy ERP ☐ Navy ERP (OLCERT - PO/LI) ☐ Navy ERP (OLCERT - SDN)
☐ OPTI C/F ☐ SABRS

Will this new Agent be for Contract Pay? ☐ Yes ☐ No

Setup information

Cycle Date: 19

Agency/Organization name: _____
(maximum 40 characters)

Name of A/OPC: _____

A/OPC Type: SELECT ONE

Address Line 1: _____
(maximum 40 characters)

Address Line 2: _____
(optional) (maximum 40 characters)

City: _____ State: ____ Zip: _____ Country: _____
(maximum 15 characters)

Phone: _____ Email address: _____

Reason for New Agent Setup being requested:
(i.e. "Command reorganization due to ...." or "GPC Program is growing as a result of ...")

Provide A/OPC User IDs that need to have access to this new agent. If more than 5 then submit separate spreadsheet with additional information.

_____

_____

_____

_____

_____

Form Submitted by Hierarchy Level 3 A/OPC

Name (print/type): _____

Phone: : _____

Email: _____

Signature: _____

Date submitted: _____

Customer service
888-994-6722

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